This communication is intended to provide students of the University of Illinois, College of Medicine with notice of certain important rights and policies that apply to them. Rights and policies are established and governed by the College of Medicine, its individual sites, and/or by the College’s parent institution, the University of Illinois at Chicago. Students are responsible for familiarizing themselves with these policies and their rights as students. College of Medicine Policies are published at http://medicine.uic.edu/studentpolicies.

College of Medicine Student Academic Promotions Policies
The College of Medicine produces annually a “Student Academic Promotions Policies” document that is applicable to students at all sites. The document includes, but is not limited to, descriptions of the procedures for considering actions pertaining to students: progress, promotion, graduation, delay in graduation, withdrawal, leaves of absence and dismissal as administered by the College Committee on Student Promotions. It also includes the college’s Statement on Professional Behavior and describes students’ rights to appeal from the actions of that Committee. “Student Academic Promotions Policies” are accessible to students at: http://medicine.uic.edu/studentpolicies and in The Student Affairs and MSP office.

Academic Grievance Procedures
Academic Grievance Procedures define an administrative process through which students may seek resolution of complaints or grievances regarding academic standing during their enrollment. These procedures may only be used by students about an academic decision made about them by an agent (e.g., faculty or staff member, administrator, or committee) of the University of Illinois at Chicago (UIC) that directly and adversely affects the Student. The College of Medicine has adopted a specific process for consideration of such grievances relevant to decisions made by the College or its agents. The College of Medicine’s policy and process can be accessed by contacting the College of Medicine’s Human Resources Office at 312-996-3500 or by contacting a site Student Affairs administrator at 217-333-8146.

College of Medicine grievance procedures follow UIC campus grievance procedures: http://www.uic.edu/depts/oaecampusGrievance.html

Grievance Procedures may be used to address
- Academic matters, academic status and grade appeals.
- Alleged cases of discrimination.
- Other instances of alleged administrative injustice.
- Other complaints, except as specifically excluded.

The Academic Grievance Procedures are not used in situations under the purview of the Senate Committee on Student Discipline, or the campus Student Records (Family Education and Right to Privacy Act, or FERPA) policy; nor are they used by applicants for admission or employment, or by certain classes and categories of employees.
Student Disciplinary Policies and Standards of Conduct
Medical Students are subject to the rights and responsibilities outlined in The Student Disciplinary Policy document of the University of Illinois at Chicago. The document, standards for conduct, a description of processes, incident report forms, plus other information are at: http://www.uic.edu/depts/dos/studentconduct.html
Medical Scholars Program students assigned to the Urbana site are expected to comply with the policies and standards for the University of Illinois at Urbana-Champaign. These policies may be viewed at http://www.conflictresolution.illinois.edu/

Americans with Disabilities Act
The College of Medicine’s ADA procedures outline the general process the College of Medicine will follow with respect to student claims of disability and requests for reasonable accommodation. Students should consult with their Americans with Disabilities Act (ADA) site administrator, Dean Susan Kies, at 217-333-5222. The College of Medicine’s ADA officer may be contacted directly at 312-996-1200. http://chicago.medicine.uic.edu/student_services/osa/policies_and_procedures/ADAaccommodations/

College of Medicine Policy on Relationships with Industry
It is recognized that interactions between the health care industry and faculty, residents, and students are multi-layered and complex. Each situation should be managed with the aim of ensuring that our educational curriculum, research and patient care decisions are independent of industry influence and that they allow appropriate opportunities for faculty and trainees to interact with industry to foster collaborations in a creative, scientific, and conflict free environment. The College’s policy on the Management of Potential Conflicts of Interest with Health Care Industry provides rules and guidelines for managing these relationships. The policy can be accessed at: http://chicago.medicine.uic.edu/UserFiles/Servers/Server_442934/File/policies/Final_UC_COM_Health_care_industry_COI_management.pdf

Urbana-Champaign Policies and Procedures
Under the aegis of University and College policies, each site promulgates policies and procedures that are specific to its structure and function. Such policies address areas that include, but are not limited to, academic requirements, grading and grade reports, absences, re-takes and remediation, registration, advising, access to services and resources, behavioral expectations, and facilities use. Procedures for requesting waivers or variances in policies are generally in place. For information about site-specific policies, see: http://www.med.illinois.edu/SA/Policies/

Nondiscrimination Statement
The University of Illinois will not engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, order of protection status, genetic information, marital status, disability, sexual orientation including gender identify, unfavorable discharge from the military or status as a protected veteran and will comply with all federal and state
nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. This nondiscrimination policy applies to admissions, employment, access to and treatment in the University programs and activities. For additional information on specific policies and equal opportunity and affirmative action programs of the University of Illinois at Chicago, visit the site of the UIC Office of Access and Equity, http://www.uic.edu/depts/oaec/