PROGRAM LETTER OF AGREEMENT

This Program Letter of Agreement between the residency training program in internal medicine at the University of Illinois College of Medicine at Urbana (UICOM-UC) and (Participating Institution) establishes the relationship required to permit residents at UICOM-UC to participate in clinical experiences through rotations at the Participating Institution. This agreement is effective beginning on and will remain in effect for five years, or until amended or terminated by UICOM-UC and Participating Institution.

1. The following individuals are responsible for education and supervision of the residents while rotating at Participating Institution:

(a) Holly A. Rosencranz, M.D., FACP, the Program Director at the UICOM-UC,
(b) , the Local Director at Participating Institution, and
c) Faculty who will have educational and/or supervisory responsibilities for residents during a rotation are:

2. The attached educational goals and objectives for this rotation at Participating Institution are intended to fulfill ACGME requirements. In cooperation with Program Director, Local Director and the faculty at Participating Institution are responsible for the day-to-day activities of the residents to ensure that the outlined goals and objectives are met during the course of the educational experiences at Participating Institution.

3. Residents will be assigned to this rotation for a period of .

4. The faculty at Participating Institution must provide appropriate supervision of residents in patient care activities and maintain a learning environment conducive to educating the residents in the ACGME competency areas. The faculty at Participating Institution shall, at the completion of the resident rotation and at other times, if necessary, provide formal, written evaluations of resident performance.

5. The UICOM-UC policies and procedures will govern the residents’ education while rotating to Participating Institution. All such policies and procedures shall comply with ACGME requirements and can be viewed at: https://www.med.illinois.edu/depts_programs/GME/policies/. The residents also will be expected to adhere to relevant policies and procedures of Participating Institution.

6. The policies require UICOM-UC Program Director to evaluate the educational components of the experience and to assure that residents’ schedules allow attendance at required conferences and clinics.

7. Procedures for resident progress, reappointment, and disciplinary actions shall be governed by UICOM-UC policy.

For the UICOM-UC Program: For Participating Institution:

_____________________ ___________________
Program Director Date Local Director Date

Attachment: Curriculum Schedule

Ver. 9-2013/Approved for legal form LMP