PURPOSE:

To outline the Program’s policy regarding discharge summaries for patients on the in-patient adult medicine teaching services at Carle Hospital and Presence Covenant Medical Center.

POLICY:

Designated residents will complete discharge summaries.

PROCEDURES:

1. Required discharge summaries for patients hospitalized 3 days or less will be done by the intern.
2. Discharge summaries for patients hospitalized greater than 3 days will be done by the second or third year resident.
3. Night float interns and resident will not do discharge summaries.
4. Hospitalization is defined as beginning from the day of admission (e.g., not from the day of transfer to the floor from the ICU).