I. ARTICLE I: NAME
   A. The name of this organization shall be the Urbana Medical Student Government (hereafter referred to as UMSG).

II. ARTICLE II: MISSION, VISION, AND EXPECTATIONS
    A. Mission:
       i. Our mission as the Urbana Medical Student Government is to represent the student voice, provide resources, and foster a safe and supportive environment to ensure student success.
    B. Vision:
       i. In order to accomplish this mission, the Urbana Medical Student Government must maintain an active presence in student life and affairs, be communicative with administration, and fulfill our expectations heretofore mentioned.
    C. Expectation:
       i. In order to best fulfill our mission and vision, we must abide by certain expectations, namely: punctuality, accountability, efficacy both during and after meetings, professionalism, accessibility, adaptability, cooperation, transparency, and flexibility. We also recognize that we are students first and that we can rely on one another when priorities compete.

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III. ARTICLE III: ORGANIZATION
    A. Membership:
       i. The membership of the UMSG shall be drawn from currently enrolled students in the UICOM-UC.
       ii. The M1 class shall have the following representatives during each of the following academic calendar periods pursuant to the total class estimates provided by the Office of Student Affairs on the 8th of December, 2016 and the representative proportion to class size as of the 2016-17 academic year.
          1. 1 representative selected as per Article V, Section A in 2017-18.
          2. No representatives in following years.
       iii. The M2 class shall have the following representatives during each of the following academic calendar periods pursuant to the total class estimates provided by the Office of Student Affairs on the 8th of December, 2016 and the representative proportion to class size as of the 2016-17 academic year.
          1. 2 representatives selected as per Article V, Section A in 2017-18.
          2. 1 representative selected as per Article V, Section A in 2018-19.
          3. 1 representative selected as per Article V, Section A in 2019-20.
          4. No representatives in following years.
iv. The M3 class shall have the following representatives during each of the following academic calendar periods pursuant to the total class estimates provided by the Office of Student Affairs on the 8th of December, 2016 and the representative proportion to class size as of the 2016-17 academic year.
   1. 2 representatives selected as per Article V, Section A in 2017-18.
   2. 2 representatives selected as per Article V, Section A in 2018-19.
   3. 1 representative selected as per Article V, Section A in 2019-20.
   4. 1 representative selected as per Article V, Section A in 2020-21.
   5. No representatives in following years.

v. The M4 class shall have the following representatives during each of the following academic calendar periods pursuant to the total class estimates provided by the Office of Student Affairs on the 8th of December, 2016 and the representative proportion to class size as of the 2016-17 academic year.
   1. 2 representatives selected as per Article V, Section A in 2017-18.
   2. 2 representatives selected as per Article V, Section A in 2018-19.
   3. 2 representatives selected as per Article V, Section A in 2019-20.
   4. 2 representative selected as per Article V, Section A in 2020-21.
   5. 3 representative selected as per Article V, Section A in 2021-22.

B. Voting Members:
   i. Each class of UICOM-UC (M1, M2, M3, and M4) shall select representatives at large from its class. These members will be able to vote in all elections and on all issues of the UMSG. Qualifications, privileges, and duties of the representatives are set forth in the By-Laws. Officers, who are also representatives, will have only one vote.

C. Nonvoting Members:
   i. UICOM-UC Committee Representatives shall be nonvoting members of the UMSG unless they are also elected representatives. Committee Representatives will be selected as per Article V, Section A. Qualifications, privileges, and duties of the representatives are set forth in the By-Laws.
   ii. Student Organizations currently recognized by the UICOM-UC Constitution, per Article III, Section D, shall be allowed one member of UMSG to be chosen by the members of those organizations to serve as Liaisons to the UMSG. Student Organization Liaisons will be nonvoting members unless they are also elected representatives.
   iii. Three representatives to the University Medical Student Council will be members of the UMSG. These representatives shall be the UMSG President (or his or her representative) and two representatives selected as per Article V, Section A. Qualifications, privileges, and duties of the representatives are set forth in the By-Laws. These representatives shall be nonvoting members unless they are also elected representatives.

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D. Officers:
   i. The Officers of the UMSG shall consist of a President, Vice-President, Secretary, and Treasurer.
1. Should the total number of UMSG representatives fall below 4 individuals, more than one position can be held by the same individual.

E. Advisors:
   i. The UMSG shall have a faculty or staff advisor who will be invited to attend all meetings.

F. Committee Positions:
   i. UMSG shall elect students in good standing to serve on UICOM-UC Site Committees including: Executive Committee (EC); Student Progress and Promotions Committee (SPPC); Education Policy Committee (EPC) and its Basic Science, Introduction to Clinical Medicine and Clinical Medicine subcommittees; Library Committee (LC); and Alumni Committee (AC); as per UICOM-UC By-Laws, Article III, Section 1. Selection shall be as per UMSG Constitution Article V, Section A.
   ii. UMSG shall elect students in good standing to serve on College Committees, under the purview of the University Medical Student Council, including: College Committee on Student Promotions (CCSP); College Committee on Instruction and Appraisal (CCIA); College Committee on Admissions (CCA); College Committee on Student Awards and Scholarships (CCSAS); College Committee on Research (CCR); Foreign Exchange Committee (FEC); and the Organization of Student Representatives (OSR); as per UICOM-UC By-Laws, Article III, Section 1. Selection shall be as per UMSG Constitution Article V, Section A.
   iii. Executive Committee (EC):
      1. The UMSG shall elect one M1, M2, M3, or M4 student to serve as a non-voting member of the UICOM-UC Executive Committee

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iv. Educational Policies Committee (EPC):
   1. The UMSG shall elect students to both the EPC and to the related subcommittees. The UMSG shall elect two students in good academic standing to serve as voting student members on the EPC. UMSG will also elect one M2, M3, or M4 to serve as a member of the basic sciences subcommittee of the EPC and one student currently enrolled in the clinical program to serve as a member of the Clinical Affairs subcommittee of the EPC.

v. Student Progress and Promotions Committee (SPPC):
   1. The UMSG shall elect two students to serve as voting members of the UICOM-UC SPPC. The UMSG shall elect one M1 student to this post during the 2017-18 academic year alongside one M2, M3, or M4 student. In academic year 2018-19 and beyond, the SPPC voting members can be of any class composition.

vi. Library Committee (LC):
   1. UMSG shall elect one student to serve as a voting member of the UICOM-UC Library Committee.

vii. Alumni Committee (AC):
1. UMSG shall elect one student to serve as a member of the UICOM-UC Alumni Committee.

viii. Other UMSG Activity Committees as Designated by UICOM-UC Executive Committee:
1. The UMSG shall elect any other students to and ad-hoc committee as requested by the UICOM-UC Executive Committee.
2. Additional committees may include but are not limited to:
   a. Apparel Committee: Organizes College of Medicine official apparel sale.
   b. Fundraising Committee: Responsible for all student government fundraising events.
   c. Volunteer Committee: Develops community service projects, providing outreach opportunities for COM students. Collaborates with other student organization service projects.
   d. Auction and Variety Show Committee: Organizes annual student auction during spring semester. Organizes the Student Variety Show (held during spring semester), featuring performances by students and faculty.
   e. Spring Formal Committee: Organizes and prepares the annual College of Medicine Formal during the spring semester.
   f. Anatomy Memorial Day Committee: Coordinates variety of activities during spring semester, providing students with the opportunity to honor the anatomy donations.

G. E. Liaisons to Academic Affairs
i. One acting UMSG representative from each class shall serve as Liaisons to Academic Affairs. If a class has more than one elected UMSG representatives, the UMSG shall elect one by simple majority.
   1. A Liaison will be selected so long as a class retains at least one elected representative on the Urbana Medical Student Government, pursuant to the representative election calendar in Article III, Section A.

ii. The duties of Liaisons shall include:
   1. Gathering student opinions and concerns from members of the Liaisons' class regarding academic issues.
   2. Meeting with the Associate Dean of Academic Affairs if necessary.
   3. Delivering to the Associate Dean of Academic Affairs any curricular concerns that are common to many students or otherwise of pressing importance.

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IV. ARTICLE IV: AUTHORITY AND POWERS
A. UMSG:
   i. To represent medical students in the UICOM-UC.
   ii. To elect students in good standing for appointment to UICOM-UC and College Committees as directed by the UICOM-UC Executive Committee and the UICOM-UC By-Laws.
iii. To exercise powers of authority as may be granted to them by the University Medical Student Council (UMSC), the Regional Dean of the UICOM-UC or his or her representative, the Associate Dean of Student Affairs of UICOM-UC or his or her representative, and/or the College of Medicine.

V. ARTICLE V: SELECTION, SUCCESSION, AND REMOVAL PROCESS

A. General Election Process:
   i. Conduction of Elections:
      1. With the exception of Special Elections as noted in Article V, Section C, the Office of the Associate Dean of Student Affairs (OADSA) shall be responsible for conducting all elections at the first UMSG meeting of the academic year.
   ii. Election Framework:
      1. Nominee eligibility, voting bodies, and parties responsible for conducting elections shall be specified by each elected position’s respective clause in Article V, Section D.
   iii. Balloting:
      1. Ballots may be collected and counted electronically, by secret ballot of the electing organization, or by open vote of the electing organization. The method of balloting shall be specified by each role’s respective clause in Article V, Section D. Election shall be decided by simple majority.
   iv. Run-off Process:
      1. In the event of a tie in any election, a run-off election will be held between the nominees involved in the tie. The nominee receiving the highest number of votes in the run-off election shall be selected as representative. In the event of a tie in the run-off election, the acting UMSG President, unless he or she is involved in the election, will cast the deciding vote. If the current UMSG President is unavailable or is involved in the run-off election, the deciding vote goes to the UMSG Vice President.
         a. In the event an individual holds both the President and Vice-President positions and cannot serve as a deciding vote as outlined above, the duty will fall to the Secretary, Treasurer, and then Senior representative, in that order, at the time of the vote.

B. Term:
   i. Term of Appointment:
      1. The term of appointment shall be one year, from the first UMSG meeting of the academic year until new representation has been elected. Positions may be terminated in advance of term expiration, as per Article V, Section K.

C. Special Elections:
   i. If, after the first UMSG meeting of the academic year, there is no elected representative for any position listed in Article V, the President of the UMSG may hold a Special Election to appoint a member for the remainder of that position’s term. If UMSG President is the vacant position, the Vice President shall conduct the Special Election. The Special Election shall follow nomination rules pursuant to the position’s description in Article V, Section D; however, the
elected body shall consist of UMSG Representatives and the election shall be
decided by simple majority in an open vote.

D. Elected Positions:
   i. Nomination:
      1. Any student enrolled in UICOM-UC, in good academic standing, and
         belonging to the academic class being elected (M1, M2, M3 or M4) shall
         be eligible for nomination to represent their respective class so long as
         that class retains a footprint on the UICOM-UC campus. Nominees shall
         be placed on the ballot subsequent to submission of a letter of intent to
         the OADSA.
   ii. Voting body:
      1. The voting body shall consist of all students enrolled in UICOM-UC in the
         academic class being elected (M1, M2, M3 or M4) so long as that class
         retains a footprint on the UICOM-UC campus. Each eligible student shall
         receive one vote.
   iii. Method of balloting:
      1. Voting shall be conducted by secret electronic ballot facilitated by the
         OADSA.

E. UMSG Officers:
   i. Nomination:
      1. Any elected UMSG Representative shall be eligible for nomination.
         Nomination shall occur at the first UMSG meeting of the academic year.
   ii. Voting body:
      1. The voting body shall consist of elected UMSG Representatives. Each
         UMSG Representative shall receive one vote.
   iii. Method of balloting:
      1. Election shall occur by open voting of UMSG Representatives.

F. Committee Representatives:
   i. Nomination:
      1. Except as noted in Article V, Section D.i.1, all students enrolled in
         UICOM-UC are eligible for nomination to fill committee positions.
      2. The UMSG shall elect students to committees as outlined in Article III,
         Section F.
   ii. Voting body:
      1. The voting body shall consist of elected UMSG Representatives. Each
         UMSG Representative shall receive one vote.
   iii. Method of balloting:
      1. Election shall occur by open voting of UMSG Representatives.
      2. Each duly elected Representative shall have one (1) vote except in the
         case of a run-off vote as detailed in Article V, Section A.iv.

G. UMSC Representatives:
   i. Nomination:
      1. Any student enrolled in UICOM-UC in good academic standing is eligible
         for nomination.
   ii. Voting body:
      1. The voting body shall consist of elected UMSG Representatives. Each
         UMSG Representative shall receive one vote.
   iii. Method of balloting:
1. Election shall occur by open voting of UMSG Representatives.
2. Each duly elected Representative shall have one (1) vote except in the
case of a run-off vote as detailed in Article V, Section A.iv.

H. Illinois Student Senate:
   i. Nomination:
      1. Any student enrolled in UICOM-UC in good academic standing is eligible
         for nomination.
   ii. Voting body:
       1. The voting body shall consist of elected UMSG Representatives. Each
          UMSG Representative shall receive one vote.
   iii. Method of balloting:
       1. Election shall occur by open voting of UMSG Representatives.
       2. Each duly elected Representative shall have one (1) vote except in the
          case of a run-off vote as detailed in Article V, Section A.iv.

I. Advisors:
   i. The faculty or staff advisor of the UMSG shall be selected by the OADSA for a
      one-year term to begin at the first meeting of the academic year.

J. Succession Process:
   i. Once all balloting has finished, powers of UMSG offices will turn over to the new
      set of officers. The OADSA will be responsible for the turnover.

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K. Removal Process:
   i. Any UMSG member, officer, committee representative or advisor considered to
      have met requirements for removal from office, as per UMSG By-Laws, shall be
      issued a written grievance by the President. This member shall have until the
      next meeting or 21 days, whichever is greater, to respond to the grievance in
      person or in writing. Their removal shall be decided by a two-thirds majority
      vote of the UMSG. Reinstatement of a UMSG member, officer, committee
      representative, or advisor to a former position shall require a two-thirds
      majority vote of the UMSG. If a UMSG member, officer, or committee
      representative is unable to complete his or her terms of membership for any
      reason, the President of UMSG shall appoint a replacement who meets the
      requirements of the position to fill the remainder of that representative's term.

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VI. ARTICLE VI: MEETINGS
    A. Timing and location:
       i. The UMSG shall meet a minimum of six times a year. Procedures for the selection of place, dates, and additional meetings shall be set forth in the By-Laws.
    B. Attendance:
       i. Attendance to two-thirds of the meetings for any elected role is required for inclusion of a representative’s position in their Dean’s Letter.

VII. ARTICLE VII: AMENDMENTS
    A. Proposal:
       i. Proposals for amendments to this constitution may be made by any member of the UICOM-UC including students, faculty, and staff, either individually or through representatives of the UMSG.
    B. Approval:
       i. Approval for the constitution amendment shall require a two-thirds majority of the total voting UMSG membership.
       ii. Final approval will be granted by the UICOM-UC Associate Dean of Student Affairs.

VIII. ARTICLE VIII: DISSOLUTION
    A. Upon the final meeting of the UMSG in the 2021-22 academic year, the acting Representatives may vote with two-thirds majority to dissolve this Constitution and thereby dissolve the Urbana Medical School Government.
    B. Final approval will be granted by the UICOM-UC Associate Dean of Student Affairs.

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