General Policies

Presented in the following pages are the academic policies, procedures, and requirements for second year (M-2) students to maintain progress and be eligible for promotion to the third year of medical school. These policies and procedures complement the UIC College of Medicine Student Academic Promotion Guidelines.

Application of Academic Policies

Each student's entire academic record will be reviewed regularly by the Student Progress and Promotions Committee (SPPC). The SPPC will make preliminary recommendations regarding the student's progress and promotion and forward them to the College Committee on Student Promotions for final action. Although students will be considered individually on the basis of the merits of their circumstances, policies will be applied strictly. Departure from policies will be based only on documented compelling extenuating circumstances. Students who experience compelling extenuating circumstances that adversely affect their ability to study and focus on their medical education are advised to discuss them with and seek guidance from the COM-UC Office of Student Affairs/Medical Scholars Program before they lead to academic failures.

Appeals

Students anticipating adverse recommendations may supply written petitions and documentation to the Student Progress and Promotions Committee (SPPC).

All adverse actions of the University of Illinois College of Medicine at Urbana-Champaign Student Progress and Promotions Committee that affect a student's progress may be appealed to the College Committee on Student Promotions.

A student may request an advisor to accompany him or her to the committee. Only a UIUC or UICOM faculty advisor may speak to the committee on the student’s behalf. If the student plans to bring an attorney, he or she must notify the Office of Student Affairs/Medical Scholars Program in writing at least one week in advance.

Passing Grade:

In the basic science courses of Pathology, Pharmacology, Clinical Immunology and Microbiology and Epidemiology, of the M-2 year, a passing grade is defined as a grade of Outstanding or Satisfactory (Passing). For the clinical courses of M2 (i.e. Pathophysiology, Clinical Tutorials, History and Physical Diagnosis (Fundamental Clinical Medicine II), and Introduction to Psychopathology), a passing grade is defined as a grade of Outstanding, Advanced or Proficient. The Diagnostic Medical Imaging course is graded Pass/Fail.

Absences from Examinations

Students are required to take examinations at their regularly scheduled times. Permission for an absence from a required examination must be obtained from the Office of Academic Affairs. Examples of generally accepted reasons for absences (but not always) are (a) serious illness or injury requiring medical attention (b) death, serious injury, or serious illness in the immediate family, (c) wedding of an immediate family member or (d) presenting a poster or talk at professional or academic conferences. In the event that prior permission for an absence has not been obtained or documentation has not been provided to the satisfaction of the Office of Academic Affairs within seven calendar days of the date of the examination, a failing grade (zero) will be assigned for the missed examination; the missed examination
will be counted as an attempt. Further, if a student begins an examination and withdraws without injury or illness, it will be counted as an attempt and a failure. For more information, refer to the "College Policy Regarding Sitting for Examinations."

Required Courses

Attendance at all M2 class activities is expected. Each M2 course director will outline specific requirements ranging from no required attendance to mandatory attendance at all course activities.

Course Requirements

Students must earn a passing grade in each of the required M-2 courses to be eligible for promotion to the M-3 year. Students must also pass the Cardiopulmonary Resuscitation (CPR) component or demonstrate proof of prior satisfactory completion and passage of a CPR course. Further, to be eligible for promotion to the M-3 year students must pass the USMLE Step 1 examination.

Approved SPPC: November 11, 2015
Approved COM-UC Executive Committee: January 27, 2016